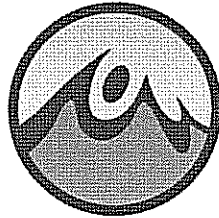


Mountain Sports Festival  
May 28-30, 2010

FOOD VENDOR  
APPLICATION FORM



**mountainsportsfestival**  
ASHEVILLE, NORTH CAROLINA

With a variety of events that run the spectrum from disc golf, to running and rock climbing, mountain biking and other adventure sports, the Mountain Sports Festival is an event that brings visitors, spectators and competitors to Asheville, NC from all over the country.

With a very grass roots origin, the festival is growing towards becoming one of the most recognized multi-sport events of the southeast, and perhaps the country. To that end the festival itself has undergone an organizational makeover this year. We hope to provide a better opportunity for you at this year's festival.

### *Festival Site Activities:*

The festival headquarters will be host to several exciting events, clinics, activities, and entertainment. At the festival village; participants, their families, spectators, event staff and volunteers will gather throughout the three-day weekend. First year participation was approximately 3,500 site visits at the village, the second year saw close to 13,500 visits, and in past two years – 2008 & 2009 visits were upwards of 15,000 at the village. With exciting new events, increased media coverage and promotional campaigns, along with new festival organization, we hope to guarantee the festival's growth for many years to come.

### *Some Past Event Site Activities include:*

- 900 Gallon roll practice and kayak tank  
    Provided by the Nantahala Outdoor Center
- High Adventure Climbing Challenge
- Vendor Booths featuring local shops and craft
- Local and exotic food vendors
- Event information and update booth
- Information centers for local Non Profit organizations
- Information clinics and workshops
- Live entertainment throughout the weekend
- Product Vendors showcasing newest products on the market.
- Product Raffles
- Exciting Stunt Bike and Mountain Board demonstrations  
    Food Vendor Policies and Procedures

### Hours of Operations for Vendors at Festival Center:

Friday, May 28<sup>th</sup> – 5- 9pm

(Arrive at Noon, set up by 5pm)

Saturday, May 29th -10am – 9pm

Sunday, May 30<sup>th</sup> – 12-6pm

Breakdown begins at 6pm, on Sunday. No Early Breakdowns will be allowed.

(Final inspection and vacate by 7:30pm)

### Selection:

All applications must be hand delivered or mailed and post marked no later April 15<sup>th</sup>, 2010 The Selection Committee will select vendors and provide notification by no later than April 25<sup>th</sup>, 2010. All vendors and exhibitors must comply with State of North Carolina sales tax and Business License regulations, City Building and fire regulations, and those terms defined by the Health Department. The *Mountain Sports Festival* Reserves the right of approval for the vending unit.

### Tents and Canopies:

All vendors will be required to provide their own tents/canopies. The Mountain Sports Festival will only provide the vendor with a space, not a tent or canopy. The Asheville Fire Department requires that all tents used for cooking operations be factory certified fire resistant with manufactures original tags. No exceptions will be made.

### Health Department Requirements:

All vendors must comply with the Buncombe County Health Regulations. All food vendors must apply for and hold an official Buncombe Co. Health Department Temporary Vending Permit. No vendor may sell food items until they receive this permit (contact: Buncombe Co. Health Department, 828-250-5016). – Starting in 2009, Buncombe County charges \$50 for permit issue. This cost must be incurred by each vendor. (we have lowered the festival vending price by \$25, to split this new fee)

### Insurance/Liability:

Accepted vendors must submit a current Certificate of Liability Insurance covering the dates of the festival and listing the City of Asheville and the *Mountain Sports Festival* as additionally insured.

### Opening and Closing Operations:

Vendors may begin set up no earlier than 12:00pm on Friday, May 28<sup>th</sup>. Set up must be completed before 5pm. Vendors must operate during the stated festival hours (see above). Closure of booth is permitted within those hours, but breakdown of booth is not permitted until the stated breakdown period (listed above).

No equipment may be set up outside the designated booth space, and all sidewalks must remain free and unobstructed at all times. Any vendors in violation of this will be subject to eviction.

### Setup and Removal:

Vendors shall be responsible for set up and removal of its own equipment, fixtures, inventory, associated trash, and other property. Vendors who are in violation of these terms are subject to fines and associated clean up fees.

### Booth Appearance:

Decorations and adornments should be in good taste and are subject to review by the Vendor Committee. The Vendor is responsible for the neat, safe, and orderly operations of its' space and vending unit at all times. Trash should be removed frequently, with no overflowing receptacles.

#### Business Operations:

The participating vendor must comply with all laws, ordinances, rules, and regulations of any lawful authority, agency, or governmental unit which apply to the use of its vending. This includes without limitation, any applicable fire and building codes of the City of Asheville and the County of Buncombe. The vendor agrees to indemnify and hold harmless the City of Asheville, the *Mountain Sports Festival*, its directors, representatives, employees, and agents for any penalties, fines, cost, expenses, or damages from participating vendor's failure to comply with such laws.

#### Personnel:

Participating vendors shall provide adequate personnel for the operating hours of the festival. These policies, procedures, and requirements bind all vendor personnel.

#### Products:

Vendors must list the food items and services, and the range of cost associated with them on the application. Any changes to this information given in the application needs to be approved by the Chair of the Vendor/Exhibitor Committee. Beverage sales are prohibited. The *Mountain Sports Festival* controls all beer, soft drink, sports drink and water sales.

#### Clean Up:

Vendors will furnish their own trash containers and liners. Vendors must bag all rubbish on a regular basis. At the end of the night the vendors will be required to remove all rubbish and trash from their space and deposit it at a central location at the festival center to be determined upon arrival. Vendors will leave the space in the same condition as it was prior to the festival. If the vendor leaves the space in such order that it requires additional expenses upon the part of the *Mountain Sports Festival* to clean up the space, the vendor will be charged a clean up fee of no less than \$200.00, or the cost of the actual clean up.

#### Security:

The *Mountain Sports Festival* will provide overnight security, but **WILL NOT** be responsible for losses of any kind, whether by fire, theft, physical violence, elements of nature, and or any other causes, however originating.

#### Weather:

The *Mountain Sports Festival* will take place rain or shine, so please make appropriate arrangements for inclement weather. No refunds will be available due to weather.

#### Refunds:

No refunds will be made if the vendor cancels prior to the event dates or fails to appear at the Festival.

### Health Rules

Refer to sections .2609, .2610, and .2635 of the Buncombe Co. Health Dept. Guidelines.

### Application Fee

All food vendors will be required to fill out the enclosed application form.

There is a \$50.00 fee associated with any application. This fee is refundable if you are not chosen as a vendor. If your application is accepted your application fee will go towards your final fees owed for participation in the Mountain Sports Festival. All Vendor Applications must be returned or post marked no later than April 15<sup>th</sup>, 2010. At that time the Vendor/Exhibitor Committee will approve all vendors, and notification of the committee's decisions will be announced no later than April 25<sup>th</sup>, 2010.

### Festival Location

The Mountain Sports Festival location will be at Carrier Park on Amboy Road in Asheville, North Carolina. Exact location on food vendors will be determined at a later date.

### Booth Prices are as follows for the entire weekend:

All vendors/exhibitors must provide their own tent/canopy. Electrical Hook ups will be on a first come first serve basis. Please let us know in your application whether or not you will require power for your booth space, and we will do our best to accommodate everyone's needs.

10 x 10 booth space	\$300
10 x 20 booth space	\$550

## Vendor/Exhibitor Application Form

Section 1: Applicant Information

Vendor/Exhibitor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone (Day): \_\_\_\_\_ Phone (Evening): \_\_\_\_\_

Email: \_\_\_\_\_

Electricity Needed (Please Circle One):                      Yes                      No  
 (If yes please complete Section 2)

Grey Water (Please Circle Ones):                      Yes                      No  
 (If yes please refer to health dept. policy)

Food  
 Only items listed below may be sold at event. Prices may not change before or during the event.

All Persons Handling Food Must Wear Gloves At All Times

Please list items to be sold:  
 (Additional menu or list can be attached)

Menu/Items	Serving Size	Price
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I have reviewed the 2004 Mountain Sports Festival Vendor/ Food vendor policies, procedures and outline. I have completed the Vendor/Food vendor Application, attached a current Certificate of Insurance for the dates, and hold an official Buncombe County Health Department Temporary Vending Permit. I agree to the terms set forth within.

\_\_\_\_\_  
 (signature)                      (title)

\_\_\_\_\_  
 (social security # or not for profit status reference)

\_\_\_\_\_  
 (Federal Tax ID #)

Section 2: Electrical Application

Spaces with electricity are limited, as is the electrical capacity. Your electrical outlet will be prepared to handle only the specific amperage and voltage indicated on this form.

List the type of electrical items to be used: (example: Grill, fan, computer, tv/vcr, etc.)

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List the voltage, amperage, and wattage specifications of each piece of equipment you will be using.

Equipment:

Watts:

Volts:

AMPS:

120 total

140 total

Equipment:

Watts:

Volts:

AMPS:

120 total

140 total

Equipment:

Watts:

Volts:

AMPS:

120 total

140 total

Equipment:

Watts:

Volts:

AMPS:

120 total

140 total

**Mail this and any additional forms to:**

**The Mountain Sports Festival  
72 Gashes Creek Road  
Asheville, NC 28805**

**DEADLINE: April 15<sup>th</sup>, 2010**