Mountain Sports Festival

VENDOR AND EXHIBITOR APPLICATION FORM

May 22nd – May 24th 2015
Memorial Day Weekend
The Mountain Sports Festival is a weekend event that celebrates Asheville community, outdoors, athletics and local business, while showcasing the terrain, environment and unique culture of Asheville and the surrounding mountains. The Mountain Sports Festival is organized by a group of community volunteers dedicated to presenting a series of events that encourage participation on all levels.

**Past Festival Site Activities:**

- Mountain Disc golf
- Trail Running
- Kids Climbing
  - Competition
- Ergo Tech Track Racing
- Town Mountain Hill
  - Climb
- Sunset Stampede
- Volvo Mountain Biking
- Unicycle Demonstration
- Archery demonstration
- Nantahala Outdoor
  - Center 900 Gallon Kaya
  - Roll Tank
- Kids Skateboard Clinic
- Fireman Combat
  - Challenge
- Ultimate Frisbee
  - Tournament
- Velo Sports Track Racing
- Family Kayak Race Day
- Non Profit organizations
- Silent Gear and Product Auction
- Merrell Iron Kids
  - Competition
- Various informational
  - clinics and workshops
- Live entertainment
  - throughout the weekend
- Product Vendors
  - showcasing newest
  - products on the market.
- Product Raffles
- Exciting Stunt Bike
  - and Mountain Board
  - demonstration
- Skate Park
  - Demonstration
- Open Climbing
  - Competition
- Rootball Tournament
- Wondergirl 5k
- Bike Polo
- SUP Race/Demo
The
MOUNTAIN SPORTS FESTIVAL

Exhibitor/Vendor Policies and Procedures:

Hours of Operations for Vendors at Festival Center:
Friday, May 22nd, 5pm – 10pm
   Arrive no earlier than 3pm, set up completed by 5pm
Saturday May 23rd, 10am – 10pm
Sunday, May 26th, noon – 6pm
   Breakdown begins at 5pm, on Sunday the 25th, No Early Breakdowns will be
   allowed. Final inspection and vacate by 6:30pm

Selection:
All applications and a deposit of $50 must be received by April 13th 2015. If selected the fee will be used as part of your registration fee. The Selection Committee will select vendors and provide notification by no later than April 14th 2014. All fees are due by May 1st, 2014 All vendors and exhibitors must comply with State of North Carolina sales tax and Business License regulations, City Building and fire regulations, and those terms defined by the Health Department. The Mountain Sports Festival Reserves the right of approval for the vending unit.

Application Fee
There is a $50.00 fee associated with any application. This fee is refundable if you are not chosen as a vendor/exhibitor. Applications will not be reviewed until the $50.00 application fee has been presented. If your application is accepted your application fee will go towards your final fees owed for participation in the Mountain Sports Festival.
All Vendor and Exhibitor Applications must be received no later than April 13th 2015. At that time the Vendor/Exhibitor Committee will review all vendors and exhibitors application, and notification of the committee’s decisions will be announced no later than April 14th 2014.

<table>
<thead>
<tr>
<th>Organization Type</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>Not For Profit Groups</td>
<td>$100</td>
</tr>
<tr>
<td>Exhibitors (no Sales)</td>
<td>$275</td>
</tr>
<tr>
<td>Vendors (any group making cash transactions)</td>
<td>$450</td>
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Exhibitor and Vendor Rules and Regulations

Opening and Closing Operations:
Vendors may begin set up no earlier than 3:00pm on Friday, May 22nd. Set up must be completed before 5pm. Vendors/Exhibitors must operate during the stated festival hours. Closure of booth is permitted within those hours, but breakdown of booth in not permitted until the stated breakdown period (listed above).

No equipment may be set up outside designated booth space, and all sidewalks must remain free and unobstructed at all times. Any vendors/exhibitors in violation of this will be subject to eviction.

Tents:
All vendor/exhibitors will be required to provide their own tents/canopies. The Mountain Sports Festival will only provide the vendor/exhibitor with a space, not a tent or canopy.

Insurance/Liability:
Accepted vendors/exhibitors must submit a current Certificate of Liability Insurance covering the dates of the festival in the amount of $1,000,000 and listing the City of Asheville and the Mountain Sports Festival as additional insureds. Insurance information is due by April 21st.

Setup and Removal:
Vendor/exhibitor shall be responsible for set up and removal of its own equipment, fixtures, inventory, associated trash, and other property. Vendor/exhibitors who are in violation of these terms are subject to fines and associated clean up fees.

Booth Appearance:
Decorations and adornments should be in good taste and are subject to review by the Vendor Committee. The Vendor/exhibitor is responsible for the neat, safe, and orderly operations of its space and vending unit at all times. Trash should be removed frequently, with no overflowing receptacles.

Business Operations:
The participating vendor/exhibitor must comply with all laws, ordinances, rules, and regulations of any lawful authority, agency, or governmental unit, which apply to the use of its vending or exhibiting. This includes without limitation, any applicable fire and building codes of the City of Asheville and the County of Buncombe. The vendor agrees to indemnify and hold harmless the City of Asheville, the Mountain Sports Festival, its directors, representatives, employees, and agents for any penalties, fines, cost, expenses, or damages from participating vendor’s failure to comply with such laws.
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Personnel:
Participating vendors shall provide adequate personnel for the operating hours of the festival. These policies, procedures, and requirements bind all vendor personnel.

Products:
Vendors must list the products or category and services and the range of cost associated with them on the application. Any changes to this information given in the application needs to be approved by the Chair of the Vendor/Exhibitor Committee.

Clean Up:
Vendors will furnish their own trash containers and liners. Vendors/exhibitors must bag all rubbish on a regular basis. At the end of the night the vendors/exhibitors will be required to remove all rubbish and trash from their space and deposit it at a central location at the festival center to be determined upon arrival. The vendor/exhibitor will leave the space in the same condition as it was prior to the festival. If the vendor/exhibitor leaves the space in such an order that it requires additional expenses upon the part of the Mountain Sports Festival to clean up the space, the vendor/exhibitor will be charged a clean up fee no less than $200.00 or the cost of the actual clean up.

Security:
The Mountain Sports Festival will provide overnight security, but WILL NOT be responsible for losses of any kind, whether by fire, theft, physical violence, elements of nature, and or any other causes, however originating.

Weather:
The Mountain Sports Festival will take place rain or shine, so please make appropriate arrangements for inclement weather. No refunds will be available due to weather.

Refunds:
No refunds will be made if the vendor cancels prior to the event dates or fails to appear at the Festival.

Booth Prices are as follows for the entire weekend:
Booth prices are for a 10’ X 10’ space (larger spaces are available as well and those prices are negotiable based on space needed). All vendors/exhibitors must provide their own tent/canopy. Local organizations whose headquarters are located in Western North Carolina will pay a local price; all others whose headquarters are not located in Western North Carolina will be charged the non-local price. Please make note of the price structure, and if you have questions about which category you fall under, give us a call. The Mountain Sports Festival reserves the right to deny entry to organizations or to classify them in the category we will most fitting.
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Mountain Sports Related Organizations are those organizations who mission, business and organization is to promote, provide support for, enable, or provide equipment for mountain sports.

Mountain Sports Services are those organizations that are related to mountain sports but not directly. Examples of this type of organization would be but are not limited to Chiropractic services, massage, nutrition, etc.

Promotional Sponsor are those organizations that are not related to mountain sports activities, but yet would like to be involved in the festival.

If you would like to be a part of the festival but do not feel that you fit into one of the above categories, or have any questions/concerns please contact:

Forrest Merithew
Vendor and Exhibitor Coordinator
vendors@mountainsportsfestival.com
Vendor/Exhibitor Application Form

Vendor/Exhibitor Name: ________________________________

Address: ____________________________________________

City: _______________    State: _____________    Zip: __________

Contact Person: ______________________________________

Phone (Day): ___________    Phone (Evening): _______________

Email: ________________________________________________

Nature and Description of your Business/Organizational Operations:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Category Applying Under (please circle):
Non Profit
Exhibitor    (No Sales)
Vendor        (Making Cash Transactions)

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<th>Organization Type</th>
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<tr>
<td>Not For Profit Groups</td>
<td>$75</td>
</tr>
<tr>
<td>Exhibitors (no Sales)</td>
<td>$250</td>
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<tr>
<td>Vendors (any group making cash transactions)</td>
<td>$425</td>
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Please Describe in detail what your operation will be at the Mountain Sports Festival (i.e. What items you will be selling, what type of information will be distributed, What Services or exhibits you will be presenting, etc.)

Mail this and any additional correspondence to:
Forrest Merithew
Vendor and Exhibitor Coordinator
vendors@mountainsportsfestival.com

The Mountain Sports Festival
ATTN: Forrest Merithew
62 Pine Grove Ave.
Asheville, NC 28801

**DEADLINE:**
April 13th, 2015